



THE NATIONAL WALLACE MONUMENT

Special Events at The National Wallace Monument Your Questions Answered

WHEN CAN EVENTS BE HELD AT THE MONUMENT?

The Monument is open to the public every day as a visitor attraction, and is therefore available for special events only outside the normal opening times, allowing for the time required to carry out the necessary preparations etc.

These times are:

January, February, March	Before 10.00am and after 4.30pm
April, May, June	Before 9.30am and after 5.30pm
July, August	Before 9.30am and after 6.30pm
September, October	Before 9.30am and after 5.30pm
November, December	Before 10.00am and after 4.30pm

WHAT AREAS OF THE MONUMENT CAN BE USED FOR SPECIAL EVENTS?

The principal area of The Monument that is used to accommodate special events is The Hall of Heroes, which is on the second level of the main tower. This magnificent chamber houses the marble busts of famous Scotsmen whose contributions to science, industry, education and the arts have enhanced the country's image worldwide. Reaching The Hall of Heroes involves climbing part of the spiral staircase inside the main tower. The main hall (on the first level), the exhibition gallery (on the third level), and the Coffee Shop (at ground floor level) can also be used for special events. When the weather is suitable, it is also possible to hold events on The Crown (at the top of The Monument), or on The Terrace (the paved area immediately in front of the main entrance).

HOW MANY GUESTS CAN BE ACCOMMODATED FOR SPECIAL EVENTS?

The recommended maximum number of guests (including organisers and/or hosts) is 45.

Organisers should be aware that there is normally no seating provided for guests within The Hall of Heroes.

HOW DO GUESTS REACH THE MONUMENT?

The entrance to the main Car Park for The Monument is on Hillfoots Road. From that point a shuttle service (operated by a mini-bus) is provided to transfer guests to The Monument, departing from outside The Visitor Reception Building.

The Visitor Reception Building can be used by event organisers to provide a Welcome and Registration point, or as a Reception facility for guests, and toilet facilities are available within this building.

Guests can also choose to walk from the Car Park to The Monument, although the roadway is steep in places.

For reasons of safety, and due to space restrictions, it is not possible to provide access for private vehicles to The Monument.

WHAT CHARGES ARE APPLICABLE FOR HOLDING EVENTS AT THE MONUMENT?

The standard charges private events (for up to 2 hrs. duration) at The Monument are -

Up to 20 guests - £550.00. (inc. VAT @ 15.0%)

21 - 45 guests - £650.00 (inc. VAT @ 15.0%)

An additional charge (£100.00) is payable for each additional hour, or part thereof. This price includes the shuttle service provided to transfer guests between the Car Park and The Monument, and the use of The Wallace Sword (replica) for photography, presentations, etc. During your event, your guests will have access to all those areas of The Monument which are normally open to visitors.

WHAT CATERING SERVICES ARE AVAILABLE FOR EVENTS AT THE MONUMENT?

The provision of catering services within The Monument building is restricted to the ground floor - the Reception area and an adjacent private room. The capacity of this room is (approximately) 20, and it is available to accommodate drinks receptions and light finger buffets.

Catering services for special events are also available in Legends Coffee House, which is located within the Visitor Reception Building.

Event organisers can use their own contractors to provide catering facilities (including beverage services). A supplementary charge is payable in this instance.

WHAT FACILITIES AND SERVICES ARE AVAILABLE TO MAKE AN EVENT AT THE MONUMENT REALLY SPECIAL?

The National Wallace Monument has a unique place in Scottish history, and in the life of the nation. Holding an event at The Monument provides organisers with an opportunity to provide guests with a truly memorable occasion - one they will cherish for a long time.

You can give your event an exclusive touch with -

A welcome for your guests from Sir William Wallace - an experience to treasure! History really does come alive when you can ask a question of a Scottish hero, listen to a first-hand account of The Battle of Stirling Bridge, and have your photograph taken with Sir William Wallace, Guardian of Scotland. See the weapons he would have taken into battle - his awesome broadsword, his axe, his dirk. Playing the role of Sir William Wallace for your event will be a costumed actor in mediaeval dress, meeting your guests, and giving them a fascinating face-to-face encounter with history.

A special memento for your guests - selected from the range available in the Gift and Souvenir Shop at The Monument. Advice and assistance is available to help choose items which are particularly appropriate or relevant to your event, or which can be personalised or branded to suit the occasion. (Please note that the Gift and Souvenir Shop is not open while special events are being held at The Monument, and that additional time is required to order customised items). Taking home a souvenir of their visit will make your event all the more special - and will ensure that your guests remember the occasion. Your gifts can be prepared in your preferred style - and can even be presented to your guests by Sir William Wallace himself!

A musical occasion - introducing a musical touch to your event will add a special and distinctive touch to the occasion, whether it's a piper to welcome your guests in traditional style, a harpist to play in The Hall of Heroes, or even a string quartet to provide entertainment while drinks are served. Advice and guidance is available to plan the musical part of your event.

IS IT POSSIBLE TO HOLD A WEDDING CEREMONY AT THE MONUMENT?

Yes - for further advice on holding wedding ceremonies at The Monument, please refer to the special information on Wedding Ceremonies at The National Wallace Monument.

WHAT IS THE EASIEST WAY TO ARRANGE AN EVENT AT THE MONUMENT?

Firstly - a visit to The Monument is recommended, so that you are familiar with the lay-out of the building, you can decide which area (or areas) are most suitable, and most importantly you are able to get an appreciation of how your event will operate. It is important to allow sufficient time (at least 1 hour is recommended) for this visit.

This appointment should be arranged in advance, so that The Manager (or Duty Manager) will be available to meet you, discuss your requirements, and answer any queries which might arise during your visit.

As soon as you have decided that you wish to hold your event at The Monument, a Reservation Form will be completed, and at that stage a non-refundable deposit of £100.00 will be payable to confirm your booking.

You will receive a confirmation of your reservation, which should be checked carefully to ensure that the details conform with your requirements. You will also receive a copy of the Terms & Conditions applicable to events which are held at The Monument, and you should read these carefully.

A Duty Manager will remain in contact with you during the period until your event takes place, to assist in your preparations, and to handle arrangements for any additional services which you have reserved, such as catering.

The balance of the charge for use of The Monument becomes payable 12 weeks before the date of your event.

For further information, or to discuss your event at The National Wallace Monument, please contact The Duty Manager at -

The National Wallace Monument,
Abbey Craig, Hillfoots Road,
Causewayhead, Stirling FK9 5LF
Tel: **(01786) 472140**